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North Macedonia

The National Convention on the European Union in North Macedonia (NCEU-MK) Project

Year 1 Work Plan (March 15, 2021 – March 15, 2022)

Prepared by: The European Movement in North Macedonia under Fixed Amount Award No. 72016521FA00001

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Annual working plan – AWP (March 2021- March 2022) ¹

	<i>Timeline</i>	<i>Benchmark indicators</i>	<i>Major activities</i>	<i>Rationale behind these activities</i>	<i>Expected results</i>	<i>Measurability of results</i>
	Timeline	Benchmarks	Activities	Description of Activities	Expected Results	Measurability of Results
	15 March – 15 April 2021		Preparation of the Year 1 Work Plan			
1	15 March – 15 April 2021	Social media established (Facebook, Twitter and YouTube)	Daily activities of PR Coordinator	To achieve visibility of the project goals and activities (increase public awareness and affirmation of European standards related to the negotiating chapters)	Raised public awareness about the EU-accession process; Information shared: relevant EU documents, national and Slovak expert’s analysis, important information related to the project activities.	The range/number of individuals reached, number of FB likes, number of shared posts or comments
1.1	15 March - 15 April 2021	Website activities	Annual Working Plan activities updated on the WEB calendar	Initiate effective organization of the project activities (coordination with project partners and all stakeholders).	Guide to project activities which can be consulted at any time by the members of the Working Groups (WG)	WEB Calendar filled with dates and activities
2	11 May – 3 June 2021	ORGANIZING WORKING GROUPS (WG)	5 Online kick-off meetings with each WG	Setting up the Program Council for each WG as the core structure: key experts, co-chairs, CSO representatives; discussion of specific methodology of NCEU-MK and the creation of recommendations.	Power Point Presentation with main structure and defined specifics roles of the core group. Draft list of WG members. Draft concept of the main pillars in the 5 negotiation chapters.	Information of WG’s kick off meeting on social media and website. The list of WG participants (mailing list) Website updated with the members of Program Council and power point presentation shared.
2.1		11 May 2021; 12:00-13:30 Online meeting	WG-2 (Chapter 19: Employment and Social Policy) meeting			
2.2		14 May 2021; 15:00-16:30 Online meeting	WG-1 (Chapter 11: Agriculture and Rural Development) meeting			
2.3		21 May 2021; 14:00-15:30 Online meeting	WG-3 (Chapter 23: Judiciary and			

2.4			Fundamental Rights) meeting				
2.5		26 May 2021; 12:00-13:30 Online meeting	WG-4 (Chapter 24: Justice, Freedom and Security) meeting				
		03 June 2021; 13:00-14:30 Online meeting	WG-5 (Chapter 27: Environment) meeting				
3	15 May – 15 June	YOUTH INVOLVEMENT	WG-2 Preparatory meeting of the Program Council (PC) of WG 2 key experts, youth representatives, co-chairs and NCEU-MK team	Building a model for youth involvement (volunteering, strengthening the dialog capacity of youth and encouraging youth participation). Discussion about the topic for the upcoming session	Volunteers engaged in the team of NCEU-MK (2 persons); Youth CSOs informed about the NCEU-MK; The topic of the session defined; Established communication with youth CSOs; Draft concept and agenda of the session prepared.	Shared information on social media about: youth involvement in the NCEU-MK (presentation of Youth CSO representatives), engagement of young volunteers). Prepared draft agenda and abstract shared with Slovak experts;	
3.1				25 May 2021 (Online); 12:00 - 13:00			
3.2				WG-2 Consultation with permanent Slovak expert (national experts and youth representatives communicate with permanent Slovak expert)	Exchange ideas related to the topic of the session; provide relevant EU documents, public policies (positive practices) and recommendations.	Strengthen the application of EU- solutions for youth issues; Youth involved in the new communication experience.	Reports of meetings presented on the web site; The number of EU-relevant documents obtained from Slovak experts.
3.3				5 - 15 June 2021 (Mail correspondence or online meeting).			
			Second WG-2 Preparatory meeting of the Program	WG consultation for recommendations and	Defined final agenda and defined draft recommendations.	Final agenda and draft recommendations shared on the website; WG - members	

¹ The dates of the activities in the Working Plan can be changed forwards or backwards depending on certain circumstances that cannot be controlled.

3.4.			Council (PC) and Slovak WG expert 11 of June 2021 (Online)	exchange of organization details for the session.		and other participants invited to the session (E-mail list); Shared expert's power point presentations on website.
			THIRD SESSION OF WG-2: EMPLOYMENT AND SOCIAL POLICY, (HALF DAY DEABATE) 15 June 2021 (Online) 09:30-13:00	Open dialogue with participation of: Government officials, Members of Parliament (MPs), representatives of youth CSOs, experts and other stakeholders to detect common issues and solutions to the questions raised.	Youth involved in the dialogue of the EU-integration process; adopted recommendations; strengthened the sense of belonging of the youth in the WG; significant issues related to the topic detected; visibility activities carried out.	Number of registered participants; structure of stakeholders participating in the debate; session report with the dynamic of the debate; session newsletter; number of media reporting about the session.
4	15 July- 30 August 2021 (Office work)	SWOT ANALYSIS OF EACH WG'S (5) (OFFICE WORK)	5 meetings of NCEU-MK team analyzing the strengths, weaknesses, opportunities, and threats (SWOT) of each WG. Engagement of one independent expert	Strengthening the work of the 5 WGs	Report with results of the SWOT analysis	Final SWOT analysis shared with AOR
5	15 June 2021 – 15 March 2022	WORKING GROUP'S ACTIVITIES	Session preparatory meetings with all 5 WGs	WG consultation for recommendations and exchange of organization details for upcoming session; drafting session agenda And the list of participants.	Draft agenda created; list of participants created; drafted recommendations and exchanged of details on the organization of the next session.	Short information about the meeting on social media; draft agenda and recommendations shared on the website; participants invited (e-mail list), Concept shared on website.
			Consultations with Slovak experts	Exchange of positive practices related to the topic;	The EU perspective on the topic introduced; relevant EU documents and positive practices defined;	Reports of meetings; summary of consultations shared on social media; number of EU -relevant

				relevant EU documents on the topic and measures to resolve certain issues defined; exchange of ideas regarding recommendations.	The course of the recommendations initiated.	documents obtained from Slovak experts and updated on website.
			Sessions – open debate	Open dialogue with participation of: Government officials, MPs, of Youth CSOs, experts and other stakeholders to detect common issues and solutions to the questions raised.	Adopted recommendations; NCEU-MK contribution to affirmation of the chapter and the EU-negotiation process; shared experiences of good practices and EU perspectives in solution of issues raised; visibility activities competed (press release)	Information about the session shared on social media and website (screen shot); list of participants; session report with the dynamic of the debate; session newsletter; Number of media reporting about the session (website page shared).
5.1	WG-4 ACTIVITIES JUSTICE, FREEDOM AND SECURITY (Chapter 24)	28 June 2021 (Online); 12:00 - 13:00	PC Preparatory meeting of WG-1 (key experts, relevant CSOs, co-chairs, NCEU-MK team)			
		29 June - 05 July 2021 (e-mail correspondence)	WG-4 Consultation with permanent Slovak expert			
		06 July, 2021 (Online) 09:30-13:00	THIRD SESSION OF WG-4: JUSTICE, FREEDOM AND SECURITY			
5.2	WG-1 ACTIVITIES, AGRICULTURE AND RURAL	02 September 2021 (online); 15:00 - 16:30	PC Preparatory meeting of WG-1 (key experts, relevant CSOs, co-chairs, NCEU-MK team)			

	DEVELOPMENT (Chapter 11)	03- 15 September 2021 (e-mail correspondence)	WG-1 Consultation with permanent Slovak expert			
		29 September 2021 (Online) 09:30-13:00	THIRD SESSION OF WG-1: AGRICULTURE AND RURAL DEVELOPMENT			
5.3	WG – 3 ACTIVITIES, JUDICIARY AND FUNDAMENTAL RIGHTS (Chapter 23)	01 October 2021 14:00 - 15:30 h. Online	PC Preparatory meeting of WG-3 with key experts, relevant CSOs, co-chairs, NCEU-MK team			
		02/15 October 2021 (e-mail correspondence)	WG-3 Consultation with permanent Slovak expert			
		02 November 2021; online session 09:30 - 13:00	THIRD SESSION OF WG-3: JUDICIARY AND FUNDAMENTAL RIGHTS			
5.4	WG-5 ACTIVITIES, ENVIRONMENT (Chapter 27)	03 November 2021 (online) 12:00 - 13:00	PC Preparatory meeting of WG 5 (key experts, relevant CSOs, co-chairs, NCEU-MK team)			
		04 - 15 November 2021 (e-mail correspondence)	WG-5 Consultation with permanent Slovak expert			
		30 November 2021 (online) 09:30 - 13:00	THIRD SESSION OF WG-5: ENVIRONMENT			

5.5	WG-4 ACTIVITIES JUSTICE, FREEDOM AND SECURITY (Chapter 24)	17 November 2021; (online) 12:00 - 13:00	PC Meeting of WG-4, Justice, Freedom and Security, preparatory meeting with key experts, relevant CSOs, co-chairs, NCEU-MK team			
		18-30 November 2021 (Mail correspondence)	WG-4 Consultation with permanent Slovak expert			
		17 December 2021 Venue: Club of Deputies	FOURTH SESSION OF WG-4: JUSTICE, FREEDOM AND SECURITY			
5.6	WG-2 ACTIVITIES, EMPLOYMENT AND SOCIAL POLICY (Chapter 11)	17 January 2022; (online meeting) 13:30 - 14:30)	PC Meeting of WG-2, Employment and Social Policy (preparatory meeting with key experts, relevant CSOs, co-chairs, NCEU-MK team			
		18 - 26 January 2022 (e-mail correspondence)	WG-2 Consultation with permanent Slovak expert			
		27 January 2022 Venue: Club of Deputies	FOURTH SESSION OF WG-2: EMPLOYMENT AND SOCIAL POLICY			
5.7	WG-1 ACTIVITIES, AGRICULTURE AND RURAL DEVELOPMENT (Chapter 11)	26 January 2022; (online) 15:00 - 16:30	PC Meeting of WG-1, Agriculture and Rural Development, preparatory meeting with key experts, relevant CSOs, co-chairs, NCEU-MK team			

		27 January 2022- 10 February 2022	WG-1 Consultation with permanent Slovak expert			
		23 February 2022 Venue: Club of Deputies 09:30 - 13:00	FOURTH SESSION OF WG-1: AGRICULTURE AND RURAL DEVELOPMENT			
	15 March 2022	SECOND YEAR WORK PLAN				